

CONDITIONS of LET

- The lessee will be responsible for the proper conduct of the let.
- The lessee will be responsible for any damage caused to the premises or to the furnishings, fittings, equipment and anything else contained in the hall.
- Any damage to the premises, fittings or equipment within the hall, found prior to the commencement of the let must be reported to the caretaker before the commencement of the let. Previous problems such as kicking walls, punching and making holes in doors, damaging fittings and fixtures, breaking windows are all the problems you should be aware of and ensure stewards and/or responsible person(s) pay attention to any possible problems.
- An account will be sent to the lessee for the cost of repairing damage identified as having been caused during the let.
- The lessee will be responsible for any injury caused to any person arising from their let or during the course of their let. The M.A.A. has third party liability to cover incidents where M.A.A. is found to be negligent.
- The M.A.A. will not be liable for any damage to, or for the loss of property brought to, or left in, the premises.
- The lessee will name one of their members to be the “responsible person” in respect of the let.
- When a let of the premises is authorised which includes the use of specialist sports equipment, the lessee will be responsible for any activities carried out in the premises. They will ensure that there is in attendance throughout the duration of the let, a person with appropriate experience and qualifications as set out in the guidelines for the use of the sports and recreational complexes. If the lessee wishes to use the equipment, which is the property of the M.A.A. they should ask for this in the application of let form.
- If permission is given by the M.A.A. for there to be a licensed bar at a social function, the lessee will ensure that:

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(a) they have obtained and have in force the necessary permissions by the licensing authority.

(b) no breach of the conditions of such permissions, is allowed to occur.

(c) sufficient stewards are appointed to ensure proper control of the event.

- The lessee will use the premises solely for the purposes(s) stated in the let and will ensure that the premises are left in a clean, neat and tidy condition. If, as a consequence of the use of the premises, non routine cleaning is required, lessee will be invoiced for the additional cost.
- The lessee is responsible for ensuring compliance with any emergency regulation, special or any other regulations in force for the time being.
- Authorised officials for the M.A.A. shall be entitled, in the course of their duty, to have free access at all times, to the hall to ensure that it is being conducted properly.
- There is reserved to the M.A.A. at any time and without reason given, the right to cancel any let in respect of any occasion or to terminate the let. The M.A.A. shall refund any charges paid and not due by reason of such cancellation or termination.
- The M.A.A. does not stipulate that the hall is suitable for any particular use.
- The lessee shall provide the necessary stewards and attendants where necessary during the let to ensure that effective control is provided in all areas during the let and that proper control of the event is maintained.
- The hall should be left in the condition received in.
- The lessee must remove all rubbish and sweep the floor.
- If tables and chairs are used during a let then these must be replaced. In normal course the caretaker does not undertake these duties as part of normal duties.
- No under 18's should be served alcohol. The lessee must ensure that the licensee is dealing with this adequately.
- The lessee must ensure that no alcohol is taken outside the hall for consumption N.B. ALCOHOL FREE ZONE BYE LAW APPLIES.

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PLEASE NOTE THAT THE LOCAL BEAT POLICE OFFICER MAY VISIT THE HALL DURING THE LET TO ENSURE THAT THE EVENT IS BEING RUN PROPERLY AND THAT NO UNDERAGE DRINKING OR SMOKING IS TAKING PLACE

FAILURE TO ABIDE BY THESE CONDITIONS MAY WELL AFFECT ANY FUTURE BOOKINGS YOU MAY WISH TO MAKE WITH THIS SERVICE.

- A lessee may wish to provide own alcohol for presentation purposes or a group attending an event may wish to bring their own alcohol to be consumed during the booking and this is permissible. No alcohol licence is required for this but it is a requirement that this is not advertised openly and the alcohol must not be sold on the premises.
- With BYOB events alcohol is normally more freely available and does tend to be drunk in larger measures with consequential problems of spillage. It is asked that lessees ensure as much as is possible that the floor does not get too wet without being mopped up as this can result in slipping hazard.